SURFERSCOVE ÓBIDOS PORTUGAL
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HOUSEKEEPING MANAGER

ROLE PURPOSE

Organise and lead the housekeeping team, in-house and/or external, defining methods, work plans and cleaning standards, and monitoring quality and productivity.

KEY RESPONSIBILITIES

- Plan cleaning rotas according to occupancy (benchmark: 10 units/day per housekeeper)
- Define and monitor cleaning and presentation standards for the units
- Coordinate and oversee the external cleaning provider, if the service is outsourced
- Manage amenities and linen stock
- Report maintenance issues
- Train the team in house standards

REQUIREMENTS

- At least 3 years of housekeeping experience, including at least 1 year as supervisor / head housekeeper
- Experience coordinating suppliers is a plus

SKILLS AND PROFILE

Leadership · Organisation · Precision · Oversight skills

CONTEXT NOTE

Position required in both scenarios under discussion with the board (in-house or outsourced housekeeping); only the scope of supplier coordination changes.

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